

Riversong Spa & Salon - Application for Employment

(rev. 2/8/2015)

Riversong is an Equal Opportunity Employer. We comply with all applicable Federal, State, and local laws concerning discrimination in employment. No question in this application is intended to elicit information in violation of any such law or will any information obtained in response to any question be used in violation of any such law.

Last name	First name	Middle name
Street address	City	State / Zip
Telephone		Application Date
Position(s) applied for		
Employment type (circle all applicable) Full-Time Part-Time Seasonal Temporary Other (explain)		
Were you previously employed by Riversong (circle one) NO YES (when?)		
List all relatives working for Riversong and relationship		

WORK EXPERIENCE – LIST PRESENT AND FORMER EMPLOYERS BEGINNING WITH MOST RECENT

Position held	Reason for leaving	Company name / Address	Telephone
Supervisor's Name & Title	Last salary	Date Employed From	To
Duties			

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Duties			

May we contact the above employers? YES NO
 (If any are "no" please explain) (circle one)

Please list any major word processing or graphics software programs you have worked with

Please list any other job related special skills or experience

EDUCATION – LIST ALL EDUCATION AND TRAINING BEGINNING WITH MOST RECENT

NAME OF SCHOOL	ADDRESS	COURSE OF STUDY	# OF YEARS ATTENDED	DEGREE EARNED	YEAR COMPLETED

REFERENCES – LIST THREE NON-RELATED INDIVIDUALS WE CAN CONTACT

Name and address	Telephone (include area code)	# Years known
Name and address	Telephone (include area code)	# Years known
Name and address	Telephone (include area code)	# Years known

MISCELLANEOUS INFORMATION

If offered employment, when can you start work?	Are you able to perform the job you are applying for?	List if any work location preference.
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If applying for a professional position requiring state licensing you will need to provide proof of your licensure status and in some cases liability insurance. Please indicate whether you meet these requirements. (If "NO" to either, can you provide prior to employment? Explain below)

Licensure: YES NO (if required for our job, you must provide your license for posting)

Insurance: YES NO (if required, you must provide proof of any required insurance **before** you can provide services)

Employees must be able to provide acceptable documentation of their legal status as a citizen, or their non-citizen status giving them a legal right to work. Can you provide such documentation? YES NO

Some employment restrictions may apply for those under age 18

ADDITIONAL REMARKS CONCERNING EMPLOYMENT/TRAINING AND/OR QUALIFICATIONS:

APPLICANT'S CERTIFICATION – PLEASE READ CAREFULLY BEFORE SIGNING

I certify that, to the best of my knowledge and belief, the answers given by me to the foregoing questions and the statements made by me in this application are correct and complete. I understand that misrepresentation or omission of facts in this application may lead to my discharge.

If employed, I understand and agree that such employment may be terminated at any time, without prior notice, and that my employment will not be governed by any expressed or implied contract but is at-will, unless and at which time as such an expressed contract is agreed to in writing.

I hereby grant authorization for the contacting of references and others noted on this application for the purpose of verifying my statements.

Applicant's Signature

Date